



# RIVERSIDE COUNTY PLANNING DEPARTMENT

*John Hildebrand*  
*Planning Director*

## COUNTY OF RIVERSIDE CONSULTANT LIST PLACEMENT APPLICATION

The County of Riverside Planning Department

Please check one or all that apply to your professional consulting services qualifications.

- Environmental (CEQA/NEPA) Compliance/Resource Consultant
- Archaeological/Cultural Resource Consultant
- Biological Resource Consultant
- Paleontological Resource Consultant

## ENVIRONMENTAL COMPLIANCE CONSULTING FIRMS

Environmental Compliance Consulting Firms would include, but not be limited to, the following areas of expertise:

- **Environmental (CEQA/NEPA) Compliance Documentation and Professional Services Consultants:**

*Exemptions / Initial Studies / Negative/Mitigated Negative Declarations / Environmental Impact Reports / Environmental Assessments / Environmental Impact Statements / Technical Studies (Air Quality, Greenhouse Gas, Energy, Health Risk, Noise) / Mitigation and Monitoring Programs / Public Outreach / Scoping Meetings / Hearing Attendance / Noticing / Findings / Statement of Overriding Considerations / Other Analysis Pursuant to the County of Riverside Environmental Assessment Form Thresholds*

- **Archaeological Consultants:**

*Phase I Cultural Resource Assessments (Historical & Archaeological) / Monitoring Programs & Field Work / Sensitivity Training / Tribal Noticing / Hearing Attendance / Other Resource Reporting Documentation*

- **Biological Consultants:**

*Habitat Assessments / Multi Species Habitat Conservation Plan (MSHCP) Consistency Analysis / Regulatory Permitting / Determination of Biologically Equivalent or Superior Preservation (DBESP) / Habitat Evaluation and Acquisition Negotiation Strategy (HANS) Process / Monitoring / Biological Surveys / Hearing Attendance*

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### - **Paleontological Consultants:**

*Sensitivity Assessments / Reporting Documentation / Monitoring / Hearing Attendance*

The County of Riverside maintains a policy that prior to the preparation of any environmental compliance documentation, the project applicant select an Environmental Consultant deemed qualified by the County of Riverside. For the purposes of identifying acceptable Environmental Consultants, the County of Riverside will maintain a List of Qualified Environmental Compliance Consultants. The Project Applicant, the Environmental Consultant, and the County must execute a Memorandum of Understanding (MOU) regarding the establishment of rights and responsibilities as it relates to the preparation and handling of an Environmental Compliance Documents.

The Environmental Consultant is required to agree in the MOU to provide the draft and final environmental documents to the County concurrently with the submittal of the documents to the project applicant. Additionally, the Environmental Consultant will certify that all pertinent environmental information has been disclosed to the County and that no pertinent information has been omitted or deliberately withheld from the County. Furthermore, the Environmental Consultant and any subcontracted consultants shall not enter into any form of confidentiality agreement with the project applicant that would prohibit disclosure of information to the County or other public agencies. The Environmental Consultant shall ensure that the environmental compliance documents and all related documents are prepared utilizing accurate and verifiable field techniques and professional work performance standard, in conformance with all applicable CEQA/NEPA requirements, and other County, State and Federal rules, regulations and laws; and the Environmental Consultant must verify that the environmental compliance documents represent their complete and independent judgment and analysis.

This list is not an endorsement by Riverside County, nor does Riverside County make representation or warranty of any kind, expressed or implied, of an Environmental Compliance consulting firm or individual's qualifications, ability, or capacity. The list is not intended to act as an advertising tool for Environmental Compliance consulting firms or individuals, and is made available as a courtesy to the public, and should be used as a resource tool in locating the services of a County "authorized" Environmental Compliance Consultant.

The public is advised to conduct appropriate reference and background checks prior to engaging any firm, or individual, to ensure that the firm or individual is in compliance with the law and familiar with current environmental compliance guidelines and procedures established and required by Riverside County.

The Planning Department will update this list on an as needed basis. Environmental Compliance Consulting Firms will be required to update their Statement of Qualifications periodically as changes occur within the firm/organization. This list is available at any of the following locations: The second floor of the County Administrative Center at 4080 Lemon Street, in Riverside, the County Desert Permit Assistance Center at, at 77-588 El Duna Court, Suite H; in Palm Desert, or on the internet via: [planning.rctlma.org](http://planning.rctlma.org).

For questions/comments regarding this list, contact the Riverside County Planning Department at [planning@rivco.org](mailto:planning@rivco.org)

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### Consultant Application Requirements

- STATEMENT OF QUALIFICATIONS (PDF Document Not to Exceed 15 Pages: Resumes Excluded)

Include a brief overview of firm, size of firm, location, number of employees, list of services, experience, accreditations, and include samples of relevant projects that have been conducted within the past five years.

- TWO LEAD AGENCY REFERENCES (Public Agency References Preferred)

- LIST OF POTENTIAL SUBCONSULTANTS THAT MAY BE USED FOR TECHNICAL SUPPORT

- RESUMES OF KEY STAFF (Include Education and Certifications)

Please submit a PDF of the Application via email to: [planning@rivco.org](mailto:planning@rivco.org)  
 Include Consultant List Update for [FIRM] in "Subject" line of email.

Name of Firm (or Individual) Applying		Title	
Address		City	State      Zip
Email		Phone	Cell Phone (optional)
Name of Primary Contact		Business Legal Name	
CA Registration Title/No.		Principle in Charge of Work	

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**Endorsement by Submitting Consultant**

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Signature of Submitting Consultant	Date