RFP & RFQ Documents

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Introduction

Appendix B consists of a compilation of documents collected to facilitate the consultant evaluation process. These documents consist of various form templates and sample documents.

Public Notice

The Riverside County Transportation Department (COUNTY) is seeking technical proposals from qualified professional engineering and environmental firms to provide services for << description of services to be provided >>.

<< The project is funded in part with federal funds and therefore NEPA compliance will be required through Caltrans District 8 Office of Local Assistance. Under NEPA delegation Caltrans will be the lead agency for NEPA compliance. The County of Riverside will be the lead agency for CEQA compliance. >>

Engineering tasks expected to be performed include:

- Preparation of engineering plans providing horizontal and vertical geometry;
- Analysis of area hydrology and recommendations for drainage facilities;
- Evaluation of soil conditions and development of preliminary structural recommendations;
- Preparation of bridge planning studies;
- Preparation of preliminary cost estimates;
- Preparation of Project Report Equivalent.

Environmental tasks expected to be performed include:

- The preparation of a Preliminary Environmental Study (PES) Form;
- Technical studies and the preparation of the environmental document.

Environmental issues may include:

- Cultural Resources
- Biological Resources
- Hazardous Waste/Materials
- Water Quality/Erosion
- Floodplain, Traffic
- Air Quality
- Noise
- Visual Effects
- Section 4(f) issues
- Growth issues and Climate Change

Firms proposing in response to this RFP will need to:

- Demonstrate competence in the technical engineering services to be provided and an understanding of the work to be performed.
- Demonstrate competence in obtaining environmental clearance of environmentally sensitive projects involving Caltrans Dist 8, FHWA and relevant regulatory agencies.

It is anticipated that all work will be prepared in accordance with COUNTY and/or Caltrans practices, regulations, policies, procedures, manuals, and standards, as appropriate and may include compliance with Federal Highway Administration-requirements.

Consultants wishing to submit Proposals in response to this Request for Proposals (RFP) can download the RFP documents from the County of Riverside Transportation Department web page located at the following web address:

http://rctlma.org/trans/Engineering-Services/Requests-for-Proposals

The closing date for submission of proposals in response to this request is << Day, Date >> at 4:00 PM.



CLASSIFIED ADVERTISING Printed by: Tinajero, Maria at: 9:50 am

on: Friday, Nov 13, 2009

PROOF

Ad # 10068551

3450 Fourteenth St. Riverside, CA 92501-3878 1-800-880-0345 951-684-1200 951-368-9018 Fax

Phone #: (951) 955-5132 Name: COUNTY OF RIVERSIDE/TLMA Address: P O BOX 1605 RIVERSIDE CA 92502 Acct #: 305954

Account Information -

Client: Placed by: Khalid Nasim Fax #: (951) 955-0923

	Ad information	
Classification: Publications:	Legals Press-Enterprise	
Start date: Stop date: Insertions:		
Rate code: Ad type: Taken by:		
The second s	2x63.620 128.00x 5.14 agate lines	
Amount due:	\$1,088.00	

Ad Copy:

Public Notice

The Riverside County Transportation Department (COUNTY) is seeking technical proposals from quoil-fied environmental and engineering professionals to provide services for the widening of Cajalco Road from two lanes to four lanes between Harvill Avenue and Te-mescal Canyon Road. The project length is approxi-mately 16 miles.

mescal Canyon Road. The project length is approxi-mately 16 miles. The services to be performed under this RFP are the environmental and engineering services necessary to obtain environmental clearance for the proposed widen-ing improvements. The environmental firm shoil be the prime consultant. Engineering and other services may be performed by the prime or by sub-consultants. The project is funded in part with federal funds and therefore NEPA compliance will be required through Catitrans District 8 Office of Local Assistance. Under NEPA de-egration Cattrans will be the lead ogency for NEPA compliance. The County of Riverside will be the lead agency for CEQA compliance. Environmental tasks expected to be performed include the preparation of a Prelimitary Environmental Study (PES) Form, technical studies and the preparation of the environmental document. Environmental issues may include Cuthural Resources, biological Resources, Hazardous Wastel/Materials, Water Quality/Erosion, Floodplain, Traffic, Air Quality, Nolse, Visuoi Effects, Section 4(f) Issues, Growth issues ond Climate Change.

Section 4(f) Issues, Growth issues and Climate Change. Engineering tasks expected to be performed include preparation of engineering plans providing horizontai and vertical geometry, analysis of area hydrology and recommendations for drainage focilities, evoluation of soil conditions and development of preliminary struc-tural recommendations, preparation of bridge planning studies and preparation of preliminary cost estimates and preparation of Project Report (equivalent). Firms proposing in response to this RFP will need to demonstrate competence in obtaining environmental clearance of environmentality sensitive projects involv-ing Caltrans Dist 8, FHWA and relevant regulatory ogencies.

ogencies. It is onficipated that all work will be prepared in accor-dance with COUNTY ond/or Caltrans practices, regula-tions, policies, procedures, monuals, and standords, as oppropriate and may include compliance with Federal Highway Administration-requirements. Consultants wishing to submit Proposals in response to this Request for Proposals (RFP) can download the RFP from the following web address:

RFP from me ronowing web address. http://www.tima.co.riverside.co.us/trans/eng_rfp.html The closing date for submission of proposals in re-sponse to this request is Monday, December 16, 2009 at 4:00 PM. 11/17 - 11/23

Public Notice

The Riverside County Transportation Department (COUNTY) is seeking technical proposals from qualified professional engineering and environmental firms to provide services for << description of services to be provided >>.

<< The project is funded in part with federal funds and therefore NEPA compliance will be required through Caltrans District 8 Office of Local Assistance. Under NEPA delegation Caltrans will be the lead agency for NEPA compliance. The County of Riverside will be the lead agency for CEQA compliance. >>

Engineering tasks expected to be performed include:

- Preparation of engineering plans providing horizontal and vertical geometry;
- Analysis of area hydrology and recommendations for drainage facilities;
- Evaluation of soil conditions and development of preliminary structural recommendations;
- Preparation of bridge planning studies;
- Preparation of preliminary cost estimates;
- Preparation of Project Report Equivalent.

Environmental tasks expected to be performed include:

- The preparation of a Preliminary Environmental Study (PES) Form;
- Technical studies and the preparation of the environmental document.

Environmental issues may include:

- Cultural Resources
- Biological Resources
- Hazardous Waste/Materials
- Water Quality/Erosion
- Floodplain, Traffic
- Air Quality
- Noise
- Visual Effects
- Section 4(f) issues
- Growth issues and Climate Change

Firms proposing in response to this RFP will need to:

- Demonstrate competence in the technical engineering services to be provided and an understanding of the work to be performed.
- Demonstrate competence in obtaining environmental clearance of environmentally sensitive projects involving Caltrans Dist 8, FHWA and relevant regulatory agencies.

It is anticipated that all work will be prepared in accordance with COUNTY and/or Caltrans practices, regulations, policies, procedures, manuals, and standards, as appropriate and may include compliance with Federal Highway Administration-requirements.

Consultants wishing to submit Proposals in response to this Request for Proposals (RFP) can download the RFP documents from the County of Riverside Transportation Department web page located at the following web address:

http://rctlma.org/trans/Engineering-Services/Requests-for-Proposals

The closing date for submission of proposals in response to this request is << Day, Date >> at 4:00 PM.

CONSULTANT RATING FORM						
PROJECT: Project		FIRM:	Firm		SCORE:	
INTERVIEW: 🔲 WRITTEN PROPOSAL:		EVALUATOR:	Evaluator		DATE:	(0-100)
CRITERIA	WEIGHT (1-3)	SCORE (0-10)	TOTAL (WxS) (0-30)	COMMENTS		
Proposed Staffing. Relevant experience and availability of the Project Manager and key personnel	2.5					
Understanding of work to be performed and proposed project approach.	2.5					
Demonstrated competence in technical services to be provided.	2.5					
Demonstrated competence in successful management and completion of environmentally sensitive projects involving Caltrans Dist 8, FHWA, and regulatory agnecies within past 5 years.	2.5					

Consulting Services for the <Project> Proposal Evaluation Summary for Panel Member <interviewer>

Comments							
Rank	0-100						
Total Weighted Score	0-100						
Relevant ience 5	W Score 0-25						
Recent Relevant Experience 2.5	Score 0-10						
Technical Competence 2.5	W Score 0-25						
Tech Comp	Score 0-10						
Understanding & Project Approach 2.5	W Score 0-25						
Understan Project Ap 2.5	Score 0-10						
Proposed Staff 2.5	W Score 0-25						
Prop Str	Score 0-10						
Company		Company 1	Company 2	Company 3	Company 4	Company 5	Company 5

COMMITTEE PROPOSAL EVALUATION SUMMARY

September 30, 2016 «FirstName» «LastName» «JobTitle» «Company» «Address» «City», «State» «PostalZip»

RE: Interview Results for the Proposed (name of project) Project.

Dear «Prefix» «LastName»:

Thank you very much for submitting a written proposal in response to our Request for Proposals. The Selection Committee has completed review of the submitted proposals and has prepared a list of firms to be interviewed. Listed below (in alphabetical order) are three firms, which have been selected to be interviewed as the next stage of the selection process.

(name of company 1) (name of company 2) (name of company 3)

The proposals were evaluated by a panel of professionals from (names of agencies). Panel members evaluated the proposals independently and the results are based on the combined scores. The selection process was difficult with many capable firms submitting proposals.

The Riverside County Transportation Department sincerely appreciates the interest shown by all the companies who submitted proposals and the great amount of effort expended. We regret not being able to short-list all of the qualified firms, but we do look forward to working with many of you in the future.

Thank you again for your proposal and for your interest in Riverside County Transportation projects.

Very truly yours,

September 30, 2016 «FirstName» «LastName» «JobTitle» «Company» «Address» «City», «State» «PostalZip»

RE: Interview Results for the Proposed (name of project) Project.

Dear «Prefix» «LastName»:

Thank you very much for submitting a written proposal in response to our Request for Proposals. The Selection Committee has completed review of the submitted proposals and has prepared a list of firms to be interviewed.

Listed below are (number of) firms that have been selected to be interviewed as the next stage of the selection process along with each firms designated interview time.

(company 1)	(date) @	(time)
(company 1)	(date) @	(time)
(company 1)	· · ·	• •

Each firm will be interviewed in (location).

Your presentation should not be more than 20 minutes in length and should address the requirements and issues stated in the RFP. A total time of 50 minutes has been allowed for your interview, made as follows:

- Consultant's setup and preparation
 5 minutes
- Consultant's presentation 20 minutes
- Questions by panel 20 minutes
- Consultant's breakdown and exit

Please note that you are required to bring a cost proposal in a sealed envelope to the interview. The cost proposal shall be consistent with the sample format provided in the RFP.

5 minutes

Thank you for your proposal and for your interest in Riverside County Transportation projects. We look forward to your presentation.

Very truly yours,

fix													
Prefix	Mr.	Mr.	Mr.										
PostalZip	92501	92501	92501										
State	CA	CA	CA										
city	Riverside	Riverside	Riverside										
Address	1 1600 St	9999 First St	1111 Route 66										
Company	Presidents R Us	Last Years Engineers	Razerbacks										
JobTitle	Principal	Project Manager	Project Manager										
LastName	Obama	Bush	Clinton										
FirstName	Barack	George	Bill										

Prefix	Mr.	Mr.	Mr.										
PostalZip P	92501 N	92501 N	92501 N										
State P	CA	CA	CA										
City	Riverside	Riverside	Riverside										
Address	22 Utah St	9999 First St	1111 Route 66										
Company	Almost Engineers	Runnerups Inc	Remember Us Ltd.										
JobTitle	Principal	Vice Principal	Project Manager										
LastName	Romney	Gore	Dole										
FirstName	Mitt	А	Bob										

CONSULTANT RATING FORM					
PROJECT: Project		FIRM:	Firm		SCORE:
INTERVIEW: 🗹 WRITTEN PROPOSAL:		EVALUATOR:	Evaluator		(0-100) DATE:
CRITERIA	WEIGHT (1-3)	SCORE (0-10)	TOTAL (WxS) (0-30)	COMMENTS	
Proposed Staffing. Relevant experience and availability of the Project Manager and key personnel	2.5				
Understanding of work to be performed and proposed project approach.	2.5				
Demonstrated competence in technical services to be provided.	2.5				
Demonstrated competence in successful management and completion of environmentally sensitive projects involving Caltrans Dist 8, FHWA, and regulatory agnecies within past 5 years.	2.5				

Consulting Services for the <Project> Interview Evaluation Summary for Panel Member <interviewer>

Comments							
Rank	0-100						
Total Weighted Score	0-100						
	W Score 0-25						
Recent Relevant Experience 2.5	Score 0-10						
Technical Competence 2.5	W Score 0-25						
Techni Compete 2.5	Score 0-10						
ınding & pproach 5	W Score 0-25						
Understanding & Project Approach 2.5	Score 0-10						
Proposed Staff 2.5	W Score 0-25						
Propos Staff 2.5	Score 0-10						
Company		Company 1	Company 2	Company 3	Company 4	Company 5	Company 5

COMMITTEE INTERVIEW EVALUATION SUMMARY

And Matrix Function	CONSULTANTS	TOTALS	INTERVIEWER 1	INTERVIEWER 2	/ER 2	INTERVIEWER 3	WER 3	INTERVIEWER 4	EWER 4	INTERVIEWER 5	EWER 5
Image: state s					Rank	Score	Rank	Score	Rank	Score	Rank
Image: series of the series											
Image: series of the series											



COUNTY OF RIVERSIDE *TRANSPORTATION AND LAND MANAGEMENT AGENCY*



Juan C. Perez, P.E., T.E. Director of Transportation and Land Management **Transportation Department**

Patricia Romo, P.E. Assistant Director of Transportation

September 30, 2016

«FirstName» «LastName» «JobTitle» «Company» «Address» «City», «State» «PostalZip»

RE: Interview Results for the Proposed (name of project) Project.

Dear «Prefix» «LastName»:

Thank you very much for your oral presentation. The time and effort your company and staff expended to respond to our selection process is sincerely appreciated. The Selection Committee has completed analysis of the interviewed firms. Although we found all respondents to be capable and qualified, we regret to inform you that the selection committee has selected another firm to provide the desired services. The final ranking is provided below.

- 1. (name of company 1)
- 2. (name of company 2)
- 3. (name of company 3)

The Transportation Department will initiate contract negotiations with the top ranked firm, however, in the event that we are unsuccessful in coming to terms, the Transportation Department will then initiate negotiations with the next ranked firm.

The Transportation Department intends to keep your firms contact information on file for notification of future solicitations on projects needing similar services.

Again, the selection committee sincerely appreciates your interest in Riverside County Transportation projects and we look forward to future opportunities to work with «Company».

Very truly yours,



Juan C. Perez, P.E., T.E. Director of Transportation and Land Management

COUNTY OF RIVERSIDE *TRANSPORTATION AND LAND MANAGEMENT AGENCY*



Transportation Department

Patricia Romo, P.E. Assistant Director of Transportation

September 30, 2016

«FirstName» «LastName» «JobTitle» «Company» «Address» «City», «State» «PostalZip»

RE: Interview Results for the Proposed (name of project) Project.

Dear «Prefix» «LastName»:

Thank you very much for your oral presentation. The time and effort your company and staff expended to respond to our selection process is sincerely appreciated. The Selection Committee has completed analysis of the responding firms and we are happy to inform you that your firm has been selected.

The Transportation Department will be contacting «Company» to initiate contract negotiations. In the event that we are unsuccessful in coming to terms, the Transportation Department will initiate negotiations with the next ranked firm.

Congratulations on your selection and I look forward to working with you and your firm.

Very truly yours,

Prefix	Mr.	Mr.	Mr.										
PostalZip	92501	92501	92501 Mr.										
State	CA	CA	CA										
City	Riverside	Riverside	Riverside										
Address	1 1600 St	9999 First St	1111 Route 66										
Company	Presidents R Us	Last Years Engineers	Razerbacks										
JobTitle	Principal	Project Manager	Project Manager										
LastName	Obama	Bush	Clinton										
FirstName	Barack	George	Bill										

Prefix	Mr.	Mr.	Mr.										
PostalZip P	92501 N	92501 N	92501 N										
State P	CA	CA	CA										
City	Riverside	Riverside	Riverside										
Address	22 Utah St	9999 First St	1111 Route 66										
Company	Almost Engineers	Runnerups Inc	Remember Us Ltd.										
JobTitle	Principal	Vice Principal	Project Manager										
LastName	Romney	Gore	Dole										
FirstName	Mitt	А	Bob										

Fee Proposal Summary

COMPANIESPHASE IIPHASE IIIPHASE IVTOTALImage: CompaniesImage: Comp

Phase I Preliminary Engineering & Environmental

Phase II Plans, Specs & Estimates

Phase III Bid Support

Phase IV Construction Support

September 30, 2016

FEE PROPOSAL WORKSHEET		
COMPANY:	SCOPE OF WORK:	PHASE:
	Project Summary	All Phases
PROJECT:		DATE:
		September 30, 2016

PERSONNEL	POSITION	HOURS	RATE	AMOUNT

TOTAL HOURS

TOTAL DIRECT LABOR

MULTIPLIERS		
ESCALATION @	(Rates Vary by Phase)	
OVERHEAD @	(of Direct Labor + Escalation)	
PAYROLL ADDITIVES @	(of Direct Labor + Escalation)	
PROFIT (FIXED FEE)		
	TOTAL MULTIPLI	ERS

OTHER DIRECT COSTS

OTHER DIRECT COSTS	••• Billed at Actual Cost •••				
ITEM		QUANTITY	UNIT	UNIT COST	AMOUNT

TOTAL ODC'S

SUB CONSULTANT SERVICES

COMPANY	LABOR	MULTIPLIERS	ODC's	TOTAL	
COMPANY	LADUK	WIULTIPLIERS	ODC S	IUIAL	
TOTAL SUBCONSULTANT SERVICES					

FEE PROPOSAL WORKSHEET		
COMPANY:	SCOPE OF WORK:	PHASE:
	Preliminary Engineering & Environmental	Phase I
PROJECT:		DATE:
		September 30, 2016

PERSONNEL	POSITION	HOURS	RATE	AMOUNT

TOTAL HOURS

TOTAL DIRECT LABOR

MULTIPLIERS		
ESCALATION @	(of Direct Labor)	
OVERHEAD @	(of Direct Labor + Escalation)	
PAYROLL ADDITIVES @	(of Direct Labor + Escalation)	
PROFIT (FIXED FEE)		
	TOTAL MULTIPLI	ERS

OTHER DIRECT COSTS

OTHER DIRECT COSTS	••• Billed at Actual Cost •••			
ITEM	QUANTITY	UNIT	UNIT COST	AMOUNT

TOTAL ODC'S

SUB CONSULTANT SERVICES

COMPANY	LABOR	MULTIPLIERS	ODC's	TOTAL	
COMPANY	LADUK	WIULTIPLIERS	ODC S	IUIAL	
TOTAL SUBCONSULTANT SERVICES					

FEE PROPOSAL WORKSHEET		
COMPANY:	SCOPE OF WORK:	PHASE:
	Plans, Specs & Estimates	Phase II
PROJECT:		DATE:
		September 30, 2016

PERSONNEL	POSITION	HOURS	RATE	AMOUNT
<u> </u>				

TOTAL HOURS

TOTAL DIRECT LABOR

MULTIPLIERS		
ESCALATION @	(of Direct Labor)	
OVERHEAD @	(of Direct Labor + Escalation)	
PAYROLL ADDITIVES @	(of Direct Labor + Escalation)	
PROFIT (FIXED FEE)		
	TOTAL MULT	IPLIERS

OTHER DIRECT COSTS

OTHER DIRECT COSTS	••• Billed at Actual Cost •••			
ITEM	QUANTITY	UNIT	UNIT COST	AMOUNT

TOTAL ODC'S

SUB CONSULTANT SERVICES

COMPANY	LABOR	MULTIPLIERS	ODC's	TOTAL
COMPANY	LADUK	WIULTIPLIERS	ODC S	IUIAL
		TOTAL SUBC	ONSULTANT SERVICES	

FEE PROPOSAL WORKSHEET		
COMPANY:	SCOPE OF WORK:	PHASE:
	Bid Support	Phase III
PROJECT:		DATE:
		September 30, 2016

PERSONNEL	POSITION	HOURS	RATE	AMOUNT

TOTAL HOURS

TOTAL DIRECT LABOR

MULTIPLIERS		
ESCALATION @	(of Direct Labor)	
OVERHEAD @	(of Direct Labor + Escalation)	
PAYROLL ADDITIVES @	(of Direct Labor + Escalation)	
PROFIT (FIXED FEE)		
	TOTAL MULTIPLIE	RS

OTHER DIRECT COSTS

OTHER DIRECT COSTS	••• Billed at Actual C	ost ····			
ITEM		QUANTITY	UNIT	UNIT COST	AMOUNT

TOTAL ODC'S

SUB CONSULTANT SERVICES

COMPANY	LABOR	MULTIPLIERS	ODC's	TOTAL
		TOTAL SUBC	ONSULTANT SERVICES	

FEE PROPOSAL WORKSHEET		
COMPANY:	SCOPE OF WORK:	PHASE:
	Construction Support	Phase IV
PROJECT:		DATE:
		September 30, 2016

PERSONNEL	POSITION	HOURS	RATE	AMOUNT

TOTAL HOURS

TOTAL DIRECT LABOR

MULTIPLIERS		
ESCALATION @	(of Direct Labor)	
OVERHEAD @	(of Direct Labor + Escalation)	
PAYROLL ADDITIVES @	(of Direct Labor + Escalation)	
PROFIT (FIXED FEE)		
	TOTAL MULTI	PLIERS

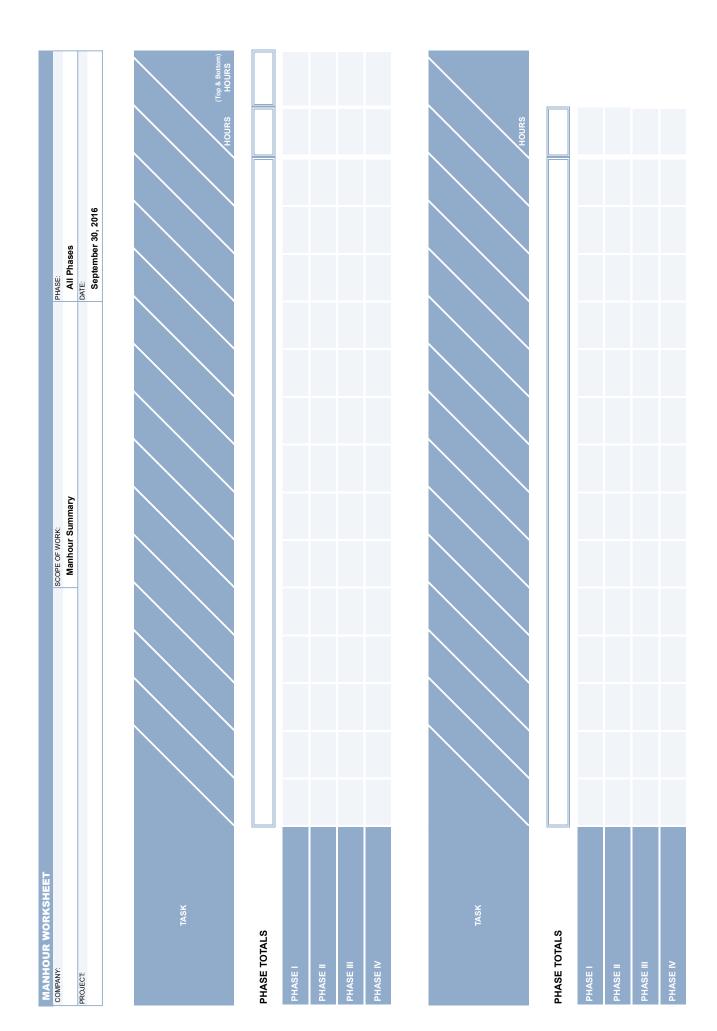
OTHER DIRECT COSTS

OTHER DIRECT COSTS	••• Billed at Actual Co	ost ····			
ITE	EM	QUANTITY	UNIT	UNIT COST	AMOUNT

TOTAL ODC'S

SUB CONSULTANT SERVICES

COMPANY	LABOR	MULTIPLIERS	ODC's	TOTAL
		TOTAL SUBC	ONSULTANT SERVICES	



MANHOUR WORKSHEET				DUA OF.			
	Preliminary Engi	neering & Environmen	tal	DATE:			
				Septembe	r 30, 2016		
TASK						HOURS	COST
nhours							

MANHOUR WORKSHEET	SCOPE OF	= WORK			PHASE:			
	Plans	Plans, Specs & Estimates	w		Phase II DATE: September 30. 2016	r 30. 2016		
TASK							HOURS	COST
Total Manhours								
	 			_	-			

COMPANY:		SCOPE	SCOPE OF WORK: Bid Support		PHASE: Phase III			
		i 			DATE: September 30, 2016	. 30, 2016		
TASK								
Total Manhours							HOURS	

MANHOUR WORKSHEET							
COMPANY:	SCOPE OF WORK: Construction	Support		PHASE: Phase IV			
PROJECT:				DATE: September ;	30, 2016		
TASK			\backslash			ноикз	COST
Total Manhours							

SUBCONSULTANT FEE PROPOSAL WORKSHEET		
COMPANY:	SCOPE OF WORK:	PHASE:
		All Phases
PROJECT:		DATE:
		March 2, 2011

PERSONNEL	POSITION	HOURS	RATE	AMOUNT

TOTAL HOURS

TOTAL DIRECT LABOR

TOTAL MULTIPLIERS

MULTIPLIERS

ES	CALATION @	(Rates Vary by Phase)
		(of Direct Lober + Ecceletion)
00	ERHEAD @	(of Direct Labor + Escalation)
PA	YROLL ADDITIVES @	(of Direct Labor + Escalation)
17		(of Direct Eabor + Escalation)
PR	OFIT (FIXED FEE)	

••• Billed at Actual Cost •••

OTHER DIRECT COSTS

ITEM	QUANTITY	UNIT	UNIT COST	AMOUNT

TOTAL ODC'S

TOTAL
IUIAL

SUBCONSULTANT FEE PROPOSAL WORKSHEET		
COMPANY:	SCOPE OF WORK:	PHASE:
		Phase I
PROJECT:		DATE:
		March 2, 2011

PERSONNEL	POSITION	HOURS	RATE	AMOUNT

TOTAL HOURS

TOTAL DIRECT LABOR

MULTIPLIERS

ESCALATION @	(of Direct Labor)	
OVERHEAD @	(of Direct Labor + Escalation)	
PAYROLL ADDITIVES @	(of Direct Labor + Escalation)	
PROFIT (FIXED FEE)		

 TOTAL MULTIPLIERS

 TOTAL MULTIPLIERS

 OTHER DIRECT COSTS
 ··· Billed at Actual Cost ···

 ITEM
 QUANTITY
 UNIT
 UNIT COST

TOTAL ODC'S

SUBCONSULTANT FEE PROPOSAL WORKSHEET		
COMPANY:	SCOPE OF WORK:	PHASE:
		Phase II
PROJECT:		DATE:
		March 2, 2011

PERSONNEL	POSITION	HOURS	RATE	AMOUNT

TOTAL HOURS

TOTAL DIRECT LABOR

MULTIPLIERS

ESCALATION @	(of Direct Labor)	
OVERHEAD @	(of Direct Labor + Escalation)	
PAYROLL ADDITIVES @	(of Direct Labor + Escalation)	
PROFIT (FIXED FEE)		

 OTHER DIRECT COSTS
 ••• Billed at Actual Cost •••

 ITEM
 QUANTITY
 UNIT
 UNIT COST
 AMO

TOTAL ODC'S

SUBCONSULTANT FEE PROPOSAL WORKSHEET		
COMPANY:	SCOPE OF WORK:	PHASE:
		Phase III
PROJECT:		DATE:
		March 2, 2011

PERSONNEL	POSITION	HOURS	RATE	AMOUNT

TOTAL HOURS

TOTAL DIRECT LABOR

MULTIPLIERS

ESCALATION @	(of Direct Labor)	
OVERHEAD @	(of Direct Labor + Escalation)	
PAYROLL ADDITIVES @	(of Direct Labor + Escalation)	
PROFIT (FIXED FEE)		

TOTAL
IUIAL

SUBCONSULTANT FEE PROPOSAL WORKSHEET		
COMPANY:	SCOPE OF WORK:	PHASE:
		Phase IV
PROJECT:		DATE:
		March 2, 2011

PERSONNEL	POSITION	HOURS	RATE	AMOUNT

TOTAL HOURS

TOTAL DIRECT LABOR

MULTIPLIERS

ESCALATION @	(of Direct Labor)	
OVERHEAD @	(of Direct Labor + Escalation)	
PAYROLL ADDITIVES @	(of Direct Labor + Escalation)	
PROFIT (FIXED FEE)		

TOTAL MULTIPLIERS OTHER DIRECT COSTS ••• Billed at Actual Cost •••

TOTAL ODC'S

SUBCONSULTANT MANHOUR WORKSHEET SUMMARY	RKSHEET SUMMARY		
COMPANY:		SCOPE OF WORK:	PHASE:
			All Phases
PROJECT:			DATE:
			March 2, 2011
TASK			
			/ / / Hours
PHASE TOTALS			
PHASE I			
PHASE II			
PHASE III			

PHASE IV

SUBCONSULTANT MANHOUR WORKSHEET COMPANY:	SCOPE OF WORK:	
PROJECT:	Phase I DATE: MATCH 2014	
TASK		
		COST
Total Manhours		

SUBCONSULTANT MANHOUR WORKSHEET COMPANY:	SCOPE OF WORK: PHASE:	
PROJECT:	Phase II DATE: March 2 2011	
TASK		
Total Manhours		HOURS COST

SUBCONSULTANT MANHOUR WORKSHEET COMPANY	SCOPE OF WORK: PHASE:	
PROJECT:	Phase III DATE:	
TASK		HOURS COST
Total Manhours		

SUBCONSULTANT MANHOUR WORKSHEET	SCOPE OF WORK	E HASE:	
PROJECT:		Phase IV DATE:	
		Match 4, 201	
TASK			HOURS COST
Total Manhours			

BILLING RATES WORKSHEET		
COMPANY:	SCOPE OF WORK:	DATE:
	Project Development On-Call Services	September 30, 2016

COUNTY STAFF TITLE	EQUIVALENT CONSULTANT TITLE	BILLING RATE
ANAGEMENT/ADMINISTRATION		
Project Manager		
Quality Assurance / Quality Control		
Administrative Assistant - Senior		
Administrative Assistant - Associate		
Administrative Assistant		
Public Relations Coordinator		
NGINEERING		
Engineer - Principal		
Engineer - Senior		
Engineer - Associate		
Engineer		
Engineer Structural - Senior		
Engineer Structural - Associate		
Engineer Structural		
Engineer Traffic		
Technician - Senior		
Technician - Associate		
Technician		
CAD Tech - Senior		
CAD Tech - Associate		
CAD Tech		
Specialist - GIS		
Specialist - Graphics Illustrator		
Specialist - Landscape Architect		
Specialist - Geologist		
Specialist - Lab Technician		
Specialist - Utilities Coordinator		

BILLING RATES WORKSHEET		
COMPANY:	SCOPE OF WORK:	DATE:
	Project Development On-Call Services	September 30, 2016

COUNTY STAFF TITLE	EQUIVALENT CONSULTANT TITLE	BILLING RATE
SURVEYOR		
Surveyor - Senior		
Surveyor - Analyst		
Surveyor - Party Chief		
Surveyor - Chainman		
Surveyor - Mapper		
ENVIRONMENTAL		
Environmental Planner - Senior		
Environmental Planner - Associate		
Environmental Planner		
Specialists - Biologist		
Specialists - NPDES Compliance		
Real Property Agent		
Relocation Assistance		
Engineering On-Call Services Agreement - R		C-5