



COUNTY OF RIVERSIDE CALIFORNIA

COUNTY OF RIVERSIDE DESERT PERMIT ASSISTANCE CENTER

77588 EL DUNA CT. SUITE H
PALM DESERT, CA 92211

ATTENTION: CINDY GOSSELIN
760-799-5748

HOMEOWNER APPLICATION FOR NEW SHORT TERM RENTAL CERTIFICATE

County Ordinance NO. 927 requires a valid short term rental certificate for all short term rentals (overnight rentals of less than 30 consecutive days)

The registration for the first year is \$250 per rental property.

Subsequent years will be \$100 per rental property.

Please attach a copy of the transient occupancy registration certificate - you can find it at:

<http://www.CountyTreasurer.org/Portals/0/pdf/TOTapp.pdf>

HOME OWNER NAME(S): _____

MAILING ADDRESS: _____

CITY, STATE, ZIP: _____

E-MAIL ADDRESS: _____

VACATION RENTAL PROPERTIES

(Attach additional sheets as necessary)

PROPERTY ADDRESS: _____

PROPERTY PHONE NUMBER: _____

INTERNET LISTING NUMBER(S): _____

If you do not utilize a management company, you must authorize a local emergency contact person who is available 24 hours a day, seven days a week, during the entirety of the time the property is being used as a short term rental.

LOCAL EMERGENCY CONTACT PERSON: _____

PHONE NUMBER: _____ E-MAIL ADDRESS: _____

If your property is located within a Home Owners Association (HOA) it is your responsibility to adhere to any HOA restrictions regarding short term rentals.

APPLICATION BY: _____

SIGNATURE: _____ DATE: _____

FOR COUNTY USE ONLY

PERMIT NUMBER: _____ DATE PROCESSED: _____